

Annex F to the Terms of Tender

Registration Form for Tender Briefing Session and Site Visit
(see Paragraph 36 of the Terms of Tender)

Provision of Building Attendant Services to Civil Aid Service Headquarters
(Tender Ref.: CAS022024)

To: Chief Staff Officer
(Attn: Angus MAK)
(Fax No.: 2768 1068)

We wish to attend the tender briefing session and site visit for the above invitation to Tender
**at 3:00 p.m. on 3 April 2025 (Thursday) at Room 304, Civil Aid Service Headquarters,
8 To Wah Road, Yau Ma Tei, Kowloon.**

Name of Tenderer: _____

Tel No. _____

Fax No. _____

Persons to attend:

Name: _____

Position: _____

Name: _____

Position: _____

Date _____

- Note: 1. The registration form should be completed and returned by facsimile at 2768 1068 on or before 5:00 p.m. on 2 April 2025 (Wednesday). **Late registration may not be accepted.**
2. Each Tenderer should register no more than two (2) representatives to attend the tender briefing.
3. In case a Black Rainstorm Warning signal or Tropical Cyclone Warning signal No. 8 or above or “extreme conditions” is hoisted or in force at or after 7:00 am on the above mentioned date, the tender briefing session and site visit will be cancelled and the Government will notify interested parties of the arrangement of another tender briefing session and site visit.