

PART 4
CONTRACT SCHEDULE 3
Execution Plan
< To be Inserted into Technical Envelope >

(a) Management and Supervision Plan

For details of Management and Supervision Plan, please refer to Paragraph 9.1 of the Terms of Tender.

(Please use separate sheet if required)

A Tenderer should note that its Tender **will not be considered further** if by the Tender Closing Time, the Tenderer fails to submit the management and supervision plan as required in this Contract Schedule 3.

Name of Tenderer : _____

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(b) Innovative Suggestions

(Refer to Notes 2(a) and 2(b) of **Annex A** to the Terms of Tender – Tender Evaluation Procedures, Criteria and Marking Scheme)

Pro-innovation Proposals – directly relevant to the Services

Pro-innovation Proposals	Brief description on improvements/benefits/positive values that can bring about	How to implement	Supporting documents (if any)

ESG Proposals – measures to improve environmental protection, sustainability or governance or social responsibility which may but need not be directly relevant to the Services

ESG Proposals (E) / (S) / (G) (Note (ii))	Brief description on improvements/benefits/positive values that can bring about	How to implement	Supporting documents (if any)

(Please use separate sheet if required)

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Notes:

- (i) The Innovative Suggestion, whether it be a Pro-innovation Proposal or an ESG Proposal, shall not repeat, or be inconsistent with, the requirements of the Tender Documents.
- (ii) Please identify whether the ESG Proposal is for environmental protection or sustainability OR for social responsibility OR for governance by filling in (E) or (S) or (G) as the case may be. Unless otherwise expressly specified, it shall be assumed that the ESG Proposal shall apply to all applicable Services.
- (iii) Tenderers shall **highlight** the Pro-innovation Proposals and ESG Proposals and **explain clearly** what benefits/positive values, including items as required in Notes 2(a) and 2(b) of **Annex A** to the Terms of Tender, their Pro-innovation Proposals and ESG Proposals can bring about in their submissions to facilitate tender evaluation. All Pro-innovation Proposals and ESG Proposals will be assessed on the basis of the information provided in the tender submissions and factual supporting documents (e.g. test reports/certificates) provided by the Tenderers. The demonstration (if any) will not be taken into account in marking. It only serves as a means to enable members of the Tender Assessment Panel (“TAP”) to have a better understanding of the Pro-innovation Proposals and ESG Proposals proposed by the Tenderers. During the demonstration, Tenderers are also not allowed to provide additional information not contained in their original tender submissions. All practicable Pro-innovation Proposals and ESG Proposals accepted by the Government shall form part of the Contract.
- (ii) A suggestion that scores marks under Pro-innovation Proposals will not earn marks again under ESG Proposals and vice versa. In case a Tenderer specifies the type of a suggestion under both Pro-innovation Proposals and ESG Proposals and the TAP considers that the same suggestion could earn marks under both Pro-innovation Proposals and ESG Proposals, it will be taken as scoring marks under Pro-innovation Proposals only. Each suggestion will be counted once, irrespective of the number of improvements/positive values/benefits involved.

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