**Annex F to the Terms of Tender**

**Registration Form for Tender Briefing Session and Site Visit**

*(see Paragraph 36 of the Terms of Tender)*

Provision of Property Attendant Services to Civil Aid Service Tai Tan Camp

and Wong Shek Water Sports Training Centre

(Tender Ref.: CAS012025)

To: Chief Staff Officer

(Attn: Angus MAK)

(Fax No.: 2768 1068)

We wish to attend the tender briefing / site visit for the above invitation to tender

|  |  |
| --- | --- |
| **□ Tender Briefing** | **□ Site Visit** |
| Time: 11:00 a.m.  Date: 15 April 2025 (Tuesday)  Venue: Room 102, CAS Headquarters, 8 To Wah Road, Yau Ma Tei, Kowloon | Time: 3:00 p.m.  Date: 15 April 2025 (Tuesday)  Venue: Classroom, CAS Tai Tan Camp, Pak Tam Road, Tai Tan, Sai Kung, New Territories |

Please put a tick (“✓”) in the box(es) if you wish to attend the session.

Name of Tenderer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Persons to attend:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: 1. The registration form should be completed and returned by facsimile at 2768 1068 on or before 5:00 p.m. on 14 April 2025 (Monday)**. Late registration may not be accepted.**

2. Each Tenderer should register no more than two (2) representatives to attend the tender briefing or site visit.

3. In case a Black Rainstorm Warning signal or Tropical Cyclone Warning signal No. 8 or above or “extreme conditions” is hoisted or in force at or after 7:00 am on the above mentioned date, the tender briefing session and site visit will be cancelled and the Government will notify interested parties of the arrangement of another tender briefing session and site visit.